

COMMISSION ON TEACHER CREDENTIALING

1812 9TH STREET
SACRAMENTO, CA 94244-2700

March 18, 1988

88-8814

TO: Designated Individuals Representing County Superintendents of Schools, Credential Analysts in County Offices, and Individuals Interested in the Following Category of Information from the Commission on Teacher Credentialing

CATEGORY: #2 - General Information

FROM: *Richard K. Mastain*
Richard K. Mastain, Executive Secretary

SUBJECT: Proposed Title 5 Regulations, Sections 80034, 80034.5, 80035 and 80035.1, dealing with Designated Subjects Vocational Teaching Credentials

NOTICE IS HEREBY GIVEN THAT

The Commission on Teacher Credentialing will hold a public hearing on:

June 2, 1988
3:30 p.m.
Clarion Hotel
700 16th Street
Sacramento, California

THE PUBLIC HEARING WILL BE FOR THE PURPOSE OF ADOPTING PROPOSED ADDITIONS AND AMENDMENTS TO REGULATIONS IN PART VIII OF TITLE 5 OF THE ADMINISTRATIVE CODE, SPECIFICALLY SECTIONS 80034, 80034.5, 80035 AND 80035.1.

Submission of Written Comment

Any interested person may submit written comments to the commission's offices at 1812 9th Street, Sacramento, California, 94244-2700, at least one day prior to the day of Public Hearing. Any written comments received 14 days prior to Public Hearing will be reproduced by the Commission's staff for each Commissioner as a courtesy to the person submitting the comments and will be included in the written agenda prepared for and presented to the full Commission at the hearing.

Presentation of Written Comments and Oral Testimony at Public Hearing

Interested persons may present oral comments to the Commission at the scheduled public hearing on these proposed regulations. Any person wishing to submit written comments may do so. In order for all Commissioners and staff to have the immediate opportunity to review comments submitted at the hearing, it is requested, but not required, that persons submitting such comments provide twenty-five copies. All written statements submitted at the hearing will, however, be given full consideration pursuant to Government Code Section 11346.8(a) regardless of the number of copies submitted. Comments submitted in writing must be received prior to the close of the public hearing pursuant to Government Code Section 11346.5(a)(8), in order for them to be considered.

INFORMATIVE DIGEST

Section 80034

Clarifies word meanings and defines experiences which would be appropriate toward verifying local interpretations.

Section 80034.5

Makes it possible for the holder of a full-time Designated Subjects (Vocational) Teaching Credential to serve as a substitute in vocational education classes. Makes it possible for the holder of a full-time Designated Subjects (Adult) Teaching Credential to serve as a substitute in adult education classes. Note the 30-day limit.

Section 80035

Deletes the current requirement that only full-time work experience is acceptable. Instead, specifies that either full-time or part-time work experience is acceptable, provided that a minimum of 1500 clock hours is cumulated for **each** year of required work experience.

Deletes the current requirement that only paid work experience is acceptable. Instead, specifies that work experience may be paid or not paid.

Provides several alternative methods and combinations of methods for verification of recent work experience.

Makes other technical, non-substantive amendments.

Section 80035.1

Provides for the acceptance of work experience in the same manner as proposed in Section 80035, but for part-time Designated Subjects Vocational Education Teaching Credentials.

Makes other technical, non-substantive amendments.

COST TO LOCAL AGENCIES AND SCHOOL DISTRICTS

The Executive Secretary has determined that the proposed regulations will not create any increased costs or savings to any state agency, or cost to any local agency or school district that is required to be reimbursed under Section 2231 of the Revenue and Taxation Code, or other nondiscretionary costs or savings imposed on local agencies, or cost or savings in federal funding to the state.

The Executive Secretary of the Commission on Teacher Credentialing has determined that the proposed regulations will not impose a mandate on local agencies or school districts within the meaning of Government Code Section 11346.5(a)(5).

EFFECT ON HOUSING COSTS AND SMALL BUSINESS

The executive Secretary has determined that this proposed action will have no significant adverse economic impact on housing costs and/or small businesses within the meaning of Section 11346.53(b) of the Government code.

AUTHORITY

The Commission on Teacher Credentialing proposes to add Section 80034, 80034.5, 80035 and 80035.1 under the authority granted by Education Code Section 44225(b). The purpose of these additions and amendments to California Administrative Code, Title 5, is to make these provisions better reflect current law.

REFERENCE

The references for the proposed amendment of California Administrative Code Title 5, Section 80034 are Education Code Sections 44252, 44260, 44260.1, 44260.2, 44260.3, 44260.4 and 44260.5.

The references for the proposed addition of California Administrative Code Title 5, Section 80034.5 are Education Code Sections 44256(d) and 44349.

The references for the proposed amendment to California Administrative Code Title 5, Section 80035 are Education Code Sections 44252, 44253, 44256(d), 44260, 44260.1, 44261 and 44335.

The references for the proposed amendments to California Administrative Code Title 5, Section 80035.1 are Education Code Sections 44252, 44253, 44260, 44260.1, and 44260.5.

CONTACT

Requests for copies of the proposed regulations [pursuant to Government Code Section 11346.7(a)], for the Initial Statement of Reasons, or for other rulemaking file information, and questions concerning this proposed regulatory action or the public hearing should be addressed to: Dr. Richard K. Mastain, Executive Secretary, Commission on Teacher Credentialing, 1812 9th Street, Sacramento, California, 94244-2700, or telephone (916) 445-0184.

AVAILABILITY OF STATEMENT OF REASONS AND TEXT OF PROPOSED REGULATIONS

An initial statement of reasons proposing the addition of Sections 80034, 80034.5, 80035 and 80035.1 have been prepared by the staff of the Commission on Teacher Credentialing. The statement includes the specific purpose of the additions and amendments and the factual basis for determining that the regulatory interpretation and requirement is necessary. This statement is available on request along with the full text of the proposed regulations and all the information upon which this proposed action is based, pursuant to Government Code Section 11346.5(a)(9).

ADDITIONAL COMMENTS

Over one year ago, the Adult Education Credential Committee of the Association of California School Administrators (ACSA) formed a Vocational Education Credential Ad Hoc Committee to study issues related to the requirements for obtaining a Designated Subjects (Vocational) Teaching Credential and to recommend any needed changes in those requirements to the Commission on Teacher Credentialing.

Staff of the Commission was asked to, and did willingly, assist this ad hoc committee in their deliberations. In addition to Commission staff, representatives on the ad hoc committee included the Career/Vocational Preparation Division of the State Department of Education (SDE), Local Education Agencies (LEAs), California Association of Regional Occupational Programs (CAROC/P), California Association of Vocational Administrators (CAVA), California Association of Vocational Educators and the Unity Forum.

These proposed additions and amendments would implement the suggestions for improvement made by the ad hoc committee.

Changes in the Proposed Regulation

Where the Commission substantially modifies the text of the proposed regulation and where such modification is sufficiently related to the text made available to the public so that the public was adequately placed on notice that the Commission might adopt a modified version, the full text of the modified version of the proposed regulation will be made available for at least 15 days at the Commission's offices at 1812 9th Street, Sacramento, California, 94244-2700, prior to the date on which the Commission formally adopts or amends such proposed regulation pursuant to Government Code Section 11346.8(c).

80034. Designated Subjects Credentials and Programs: Definition and Terms.

(a) The term "Academic Subjects", as it applies to designated subjects credentials, means those studies that are liberal, classical and/or related to high school graduation requirements, rather than technical or vocational, including, but not limited to the following:

- (1) Adult basic education, as defined in Education Code Section 8511;
- (2) English and Humanities;
- (3) Foreign Language;
- (4) Mathematics;
- (5) Science;
- (6) Social Sciences.

(b) The term "non-academic subjects", as it applies to designated subjects credentials, means those subjects that are technical or vocational, rather than liberal or classical, including, but not limited to the following:

- (1) Arts and Crafts;
- (2) Business Education;
- (3) Communications;
- (4) Foreign Language (conversational);
- (5) Gerontology;
- (6) Handicapped;
- (7) Health and Safety;
- (8) Health Occupations;
- (9) Home Economics;
- (10) Parent Education;
- (11) Public Administration;
- (12) Vocational Training.

(c) "Local Education Agency" (LEA) as it applies to designated subjects credentials, means any of the following categories of agencies which are authorized to develop, submit and implement a Commission-approved program of personalized preparation, as listed in Section 80040.2, in cooperation with a Commission-approved teacher preparation institution:

- (1) A California public school district or consortium of school districts;
- (2) A California county superintendent of schools office;
- (3) A California regional occupation program or center;
- (4) A California State Agency;
- (5) A Commission-approved teacher preparation institution.

(d) "Employing School District" (ESD) means a California school district, county superintendent of schools office, or other public education agency that employs holders of designated subjects credentials to teach vocational, adult or special subjects classes.

(e) "Two-years or the equivalent, of successful full-time teaching" means:

(1) teaching a minimum of 360 hours per year for two years within the five-year period of validity of the preliminary designated subjects credential; and

(2) the renewal of an employment contract with one ESD for a second year of service. If the applicant is unable to obtain employment within the five-year valid period of the preliminary credential, he/she may submit an application for an appeal for an extension of time.

(f) "Two years or the equivalent of successful part-time teaching" means:

(1) teaching a minimum of one course in each of four semesters within the five-year period of validity of the preliminary designated subjects part-time credential; and

(2) the renewal of an employment contract or other employment agreement with one ESD for a minimum of three of the four semesters. If the applicant is unable to obtain employment within the five-year valid period of the preliminary credential, he/she may submit an application for an appeal for an extension of time.

(g) "Program of Personalized Preparation" means a program submitted by a Local Education Agency (LEA) approved by the Commission on Teacher Credentialing for the purpose of developing pedagogical skills and understandings specific to the needs of designated subjects credential holders.

(h) "Equivalent to the high school diploma" means:

(1) a diploma based on passage of the General Education Development Test; or

(2) the foreign equivalent to the high school diploma which is a diploma, certificate, or the title awarded to mark the completion of a program normally requiring twelve years of schooling, or required for admission to an institution of higher education. Examples of such foreign equivalents are listed in the "Placement Recommendation" of the American Association of College Registrars and Admission Officers' "World Education Series", and the U.N.E.S.C.O. "World Survey of Education, IV, Higher Education; or

(3) certification as to the successful passage of the California High School Proficiency Examination, pursuant to Education Code Section 51215.

(i) "Work experience", as it applies to designated subjects vocational education credentials, means full-time or part-time experience directly related to the subject to be named on the credential. Work experience may be paid or not paid.

No more than one year of work experience shall apply toward meeting designated subjects credential requirements during any twelve calendar month period.

1500 clock hours shall be the minimum required for each year of work experience. Part-time work experience may be cumulated to equate to the required 1500 clock hours of work experience.

(j) "Vocational teaching experience" means experience as a teacher or instructor of the specific subject to be named on the credential in any course that is intended to result in the entry-level employment of the students enrolled in that course. One class hour of vocational teaching experience is equal to one clock hour of work experience.

(k) "College level related coursework" means postsecondary coursework that is offered by an accredited college or university that directly relates to the subject to be named on the credential. One semester unit of college or university coursework, for the purpose of computing work experience for the designated subjects vocational education credential only, equates to sixty-two and one-half (62 1/2) clock hours.

(l) "Non-college related coursework" means coursework, workshops, or seminars offered by an agency other than an accredited college or university that provides upgrading or development of skills directly related to the subject to be named on the credential. One class hour of non-college related coursework is equal to one clock hour of work experience.

(m) "Occupational internship" means a planned occupational experience offered by an educational agency in cooperation with an employer designed to provide the intern with depth, breadth and expertise in the subject to be named on the credential. One class hour of occupational internship experience is equal to one clock hour of work experience.

NOTE: Authority cited: Section 44225, Education Code. Reference: Sections 44252, 44260, 44260.1, 44260.2, 44260.3, 44260.4, and 44260.5, Education Code.

80034.5. Holder of Designated Subjects Full-time Vocational Education Teaching Credential or Designated Subjects Full-time Adult Education Teaching Credential Serving as a Substitute.

(a) The holder of a valid designated subjects full-time vocational education teaching credential may, with his or her consent, serve as a substitute in grades 12 and below, and in classes organized primarily for adults, in technical, trade or vocational courses, including, but not limited to, agricultural occupations, technical occupations, or trade occupations

which shall be part of a vocational education program. However, the holder shall not serve as a substitute for more than 30 days for any one teacher during the school year.

(b) The holder of a valid designated subjects full-time adult education teaching credential may, with his or her consent, serve as a substitute in courses organized primarily for adults. However, the holder shall not serve as a substitute for more than 30 days for any one teacher during the school year.

Note: Authority cited: Section 44225, Education Code. Reference: Sections 44256(d) and 44349, Education Code.

80035. Specific Requirements for and Authorization of the Designated Subjects Preliminary and Clear Full Time Vocational Education Teaching Credentials.

(a) The minimum requirements for the preliminary vocational education teaching credential shall include all of the following:

(1) Verification, by ~~previous~~ employers, of five years of ~~full-time paid~~ work experience ~~or its equivalent~~ directly related to each subject to be named on the credential. Forty eight semester units or the quarter unit equivalent of postsecondary vocational training, related to the subject to be named on the credential and verified by official transcript, may be substituted for a maximum of two of the five years of work experience. This substitution may be made on a pro rata basis up to the two year maximum. One year of the required ~~paid~~ work experience shall be within the three years immediately preceding the issuance of the preliminary credential. Except as provided below, teaching shall not be considered as acceptable work experience.

For purposes of meeting the requirement of one year of work experience within the three years immediately preceding the issuance of the preliminary credential, any of the following or a combination of the following may be cumulated to total 1500 clock hours:

- (A) work experience,
- (B) vocational teaching experience,
- (C) college level related coursework,
- (D) non-college related coursework, or
- (E) an occupational internship;

(2) Verification of a high school diploma or the equivalent;

(3) Verification of knowledge of the Constitution of the United States, as specified in Education Code Section 44335, by one of the means described in Section 80415;

(4) Verification by the Employing School District (ESD) or a Commission-approved Local Education Agency (LEA) that the applicant is aware of the requirements for the clear credential, including the program of personalized preparation;

(5) Submission of a completed application form; a recommendation, signed by a Commission-approved LEA or the ESD on a form approved by the Commission; the fee(s) as specified in Section 80487; verification as specified for requirements (a)(1) through (a)(4); and personal identification on duplicate fingerprint cards.

(b) The minimum requirements for the clear vocational education teaching credential shall include all of the following:

(1) A valid preliminary full-time vocational education teaching credential;

(2) Verification by the ESD of two years, or the equivalent, of successful full-time teaching as authorized by the preliminary vocational education teaching credential and as defined in Section 80034(e);

(3) Verification by a Commission-approved LEA of completion of nine semester units ~~of~~ or 135 clock hours in a Commission-approved program(s) of personalized preparation;

(4) Verification of completion of the health unit requirement specified in Section 80421;

(5) Submission of a completed application form; a recommendation signed by a Commission-approved LEA and/or the ESD on a form approved by the Commission; the fee(s) as specified in Section 80487; and verifications as specified for requirements (b)(2), (b)(3) and (b)(4).

(c) Authorization. The preliminary or clear vocational teaching credential authorizes the holder to teach in the subject or trade named on the credential in grades 12 and below, and in classes organized primarily for adults, in technical, trade or vocational courses, including, but not limited to, agricultural occupations, business and office occupations, health occupations, home economics-related occupations, marketing and distributive occupations, technical occupations, or trade occupations which shall be part of a vocational education program.

(d) Period of Validity. The period of validity of the preliminary and clear vocational education teaching credentials shall be as follows:

(1) A preliminary vocational education teaching credential issued on the basis of the applicant's satisfaction of all requirements excepting (a)(3) shall be valid for one year. The one-year preliminary vocational education teaching credential shall be extended to the full five-year preliminary period upon verification of satisfaction of requirements (a)(3) and submission of a completed application form and the fee(s), as specified in Section 80487;

(2) A preliminary vocational education teaching credential issued on the basis of the applicant's satisfaction of all requirements specified in subsection (a) shall be valid for five years;

(3) A clear vocational education teaching credential issued on the basis of the applicant's satisfaction of all requirements specified in subsection (b) shall be valid for five years, ~~and is renewable on the basis of an application and the payment of a fee.~~

(e) Renewal Requirements. A clear vocational education teaching credential is renewable on the basis of submission of an application and the payment of a fee.

NOTE: Authority cited: Section 44225, Education Code. Reference: Sections 44252, 44253, 44256(d), 44260, 44260.1, 44261 and 44335, Education Code.

80035.1. Specific Requirements for and Authorization of the Designated Subjects Preliminary and Clear Part-Time Vocational Education Teaching Credential.

(a) The minimum requirements for the preliminary part-time vocational education teaching credential shall include all of the following:

(1) Verification, by previous employers, of five years of ~~paid~~ work experience, ~~or its equivalent~~ directly related to ~~the each~~ subject ~~to be~~ named on the credential. Forty eight semester units or the quarter unit equivalent of postsecondary vocational training, related to the subject to be named on the credential and verified by official transcript, may be substituted for a maximum of two of the five years of work experience. This substitution may be made on a pro rata basis up to the two year maximum. One year of the required ~~paid~~ work experience shall be within the three years immediately preceding the issuance of the preliminary credential. Except as provided below, teaching shall not be considered as acceptable work experience.

For purposes of meeting the requirement of one year of work experience within the three years immediately preceding the issuance of the preliminary credential, any of the following or a combination of the following experience to total 1500 clock hours may be accepted:

- (A) work experience,
- (B) vocational teaching experience,
- (C) college level related coursework,
- (D) non-college related coursework, or
- (E) an occupational internship.

(2) Verification of a high school diploma or the equivalent;

(3) Verification by the Employing School District (ESD) or a Commission-approved Local Education Agency (LEA) that the applicant is

aware of the requirements for the clear credential, including the program of personalized preparation;

(4) Submission of a completed application form; a recommendation signed by a Commission-approved LEA or the ESD on a form approved by the Commission; the fee as specified in Section 80487; verification as specified for requirements (a)(1) through (a)(3); and personal identification on duplicate fingerprint cards.

(b) The minimum requirements for the clear part-time vocational education teaching credential shall include all of the following:

(1) A valid preliminary ~~part-time~~ vocational education teaching credential;

(2) Verification by the ESD of two years, or the equivalent, of successful part-time or full-time teaching as authorized by the preliminary part-time vocational education teaching credential;

(3) Verification by a Commission-approved LEA of completion of four semester units, or sixty clock hours, in a Commission-approved program(s) of personalized preparation;

(4) Submission of a completed application form; a recommendation signed by a Commission-approved LEA and/or the ESD on a form approved by the Commission; the fee as specified in Section 80487; and verification of requirements as specified ~~for requirements in~~ (b)(2) and (b)(3).

(c) Authorization. The preliminary or clear part-time vocational teaching credential authorizes the holder to teach not more than half-time, as established by the employing school district, in the subject or trade named on the credential, in grades 12 and below, and in classes organized primarily for adults, in technical, trade or vocational courses, including, but not limited to, agricultural occupations, business and office occupations, health occupations, home economics-related occupations, marketing and distributive occupations, technical occupations, or trade occupations which shall be part of a vocational education program.

(d) Period of Validity. The period of validity of the preliminary and clear part-time vocational education teaching credential shall be as follows:

(1) A preliminary part-time vocational education teaching credential issued on the basis of the applicant's satisfaction of all requirements specified in subsection (a) shall be valid for five years;

(2) A clear vocational education teaching credential issued on the basis of the applicant's satisfaction of all requirements specified in subsection (b) shall be valid for five years and is renewable on the basis of an application and payment of a fee.

NOTE: Authority cited: Section 44225, Education Code. Reference: Sections 44252, 44253, 44260, 44260.1 and 44260.5, Education Code.

COMMISSION ON TEACHER CREDENTIALING

209 9TH STREET
SACRAMENTO, CA 94244-2700Designated Subjects Vocational Teaching
Credential

OFFICE OF THE EXECUTIVE SECRETARY

Section(s) 80034, 80034.5, 80035 and
8035.1RESPONSE TO ATTACHED TITLE 5 REGULATIONS

So that the Commission on Teacher Credentialing can more clearly estimate the general field response to the attached Title 5 Regulations which are coming up for Public Hearing, please return this response to the Commission Office at the above address by June 2, 1988 in order that the material can be presented at the June 2, 1988 Commission meeting.

1. ☐ Yes, I agree with the proposed Title 5 Regulations. Please count me in favor of these regulations.
2. ☐ No, I do not agree with the proposed Title 5 Regulations for the following reasons: (If additional space is needed, use the reverse side of this sheet.)
3. ☐ Personal opinion of the undersigned only.
- ☐ Organizational opinion. (Please specify) _____
4. ☐ I shall be at the Public Hearing, place my name on the list for making a presentation to the Commission.
- ☐ No, I will not make a presentation to the Commission at the Public Hearing.

(Print of Type Name)

Date _____

Title _____

Representing: _____

(Circle One: School District, College, University, Professional
Organization, Private Citizen, Other